

AGENDA  
LIBERTY TOWNSHIP MEETING

3 October 2024  
7:00 pm - Meeting

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Moment of Silence for Barbara Theis

Reports:

New Jersey State Police  
Governing Body/Mayor  
Great Meadows Regional Board of Education  
Municipal Committees

Adoption of Agenda

Adoption of Minutes

Governing Body Meeting minutes of 5 September 2024

Unfinished Business

Recreation Assistant Job Description  
Tree Ordinance as per MS4  
National Flood Insurance Program – Community Assistance Visit (CAV)  
Updated Stormwater Management Ordinance  
Cybersecurity Technology Policy  
Liberty Lake Dam Removal Project Draft  
Status of Paper Roads Around Lake  
Proposed Changes to Zoning Permit Fee Schedule  
NJDEP Bureau of Safe Drinking Water Bureau Level 2 Assessment Penalty  
NJ Department of Labor and Workforce OSHA Notice of Order to Comply  
Elizabethtown Gas Paving – Deerfield Road

New Business

Halloween 2024  
Road Opening Permit/Application (Engineer/Zoning Officer)  
Block 5.02, Lot 21.39, Wooded Valley Estates LLC  
Liberty Township Centennial Logo  
Quote for HVAC/AC of Municipal Building

Resolutions

Cancellation of Tax Sale Premium to Miscellaneous Revenue  
ABC License Renewal - #2114.33.003.003, 543 Route 46 LLC  
ABC License Renewal - #2114.33.008.009, JARG Corporation  
Bills List

Public Comment

Adjournment

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A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 3 October 2024. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:04 pm.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; Wayne Spangenberg; and, Dave Rogers

Absent: Peter Karcher

Also, Present: Richard Wenner, Municipal Attorney; and, Jennifer A Breslin, Deputy Municipal Clerk/CFO

MOMENT OF SILENCE FOR BARBARA THEIS

A moment of Silence for Barbara Theis, who had been a Liberty Township Construction Office employee

REPORTSRECREATION COMMISSION

Wayne Spangenberg reported that the Liberty Township Recreation Commission is interested in combining with Independence Recreation Commission.

COMMITTEEPERSON GROVER

Mr. Grover reported that the Great Meadows Regional Board of Education was advising that there will be no tax increase referendum for 2025. The Board of Education will be paying off a past expense and use that funding in the 2025 budget to upgrade the HVAC and security systems at an approximate cost of \$8.5 million.

MAYOR INSCHO

Mr. Inscho stated that a new propane furnace would be installed in the municipal building. He also reported that he was having an upcoming meeting (Thursday, 24 November) with NJSP Bomb Squad Commander to consider renting office and garage bay space at the Liberty Township Municipal Building.

ENVIRONMENTAL COMMISSION – Larry Supp announced that the Environmental Commission would be conducting a fall bird walk on 12 October

ADOPTION OF MINUTES

A motion by Dan Grover to adopt the minutes of 5 September 2024 carried.

UNFINISHED BUSINESSRECREATION ASSISTANT JOB DESCRIPTION

No action

TREE ORDINANCE AS PER MS4

Mayor Inscho stated that this issue is ongoing.

NATIONAL FLOOD INSURANCE PROGRAM – COMMUNITY ASSISTANCE VISIT (CAV)

Mayor Inscho advised that Meghan would follow-up with a Liberty Township plan addressing the 11 dwellings along the Peaquest River

UPDATED STORMWATER MANAGEMENT ORDINANCE

Mayor Inscho reported that CP Engineers is preparing a plan

STATUS OF PAPER ROADS AROUND LAKE

Mayor Inscho stated that an Ordinances will be prepared for road vacation in 2025

PROPOSED CHANGES TO ZONING PERMITS FEE SCHEDULE

Attorney Wenner will have a Zoning Permit Fee Ordinance prepared for introduction at the November 2024 meeting

NJDEP BUREAU OF SAFE DRINKING WATER BUREAU LEVEL 2ASSESSMENT PENALTY

Mayor Inscho stated that he had applied for a UV light permit

NJ DEPARTMENT OF LABOR AND WORKFORCE OSHA NOTICE OF ABATEMENT

Mayor Inscho reported that all violations have been corrected

ELIZABETHTOWN GAS PAVING – DEERFIELD ROAD

Attorney Wenner will follow-up with Elizabethtown Gas regarding paving on Deerfield Road

NEW BUSINESSHALLOWEEN 2024

Following brief discussion and review of past adopted Halloween hours, a motion by Dan Grover to establish Halloween 2024 on Thursday, 31 October between the hours of 4:30 pm and 7:30 pm carried.

ROAD OPENING PERMIT/APPLICATION (ENGINEER/ZONING OFFICER)

Attorney Wenner and Engineer, Dave Clark, will coordinate on the Road Opening Permit application update.

BLOCK 5.02, LOT 21.39, WOODED VALLEY ESTATES LLC

An inquiry of 24 September was received from Brendan McPeak and Jennifer MacLean regarding the tax lien on Block 5.01, Lot 21.39. As contiguous property owners McPeak/MacLean are interested in acquiring this parcel. Outstanding tax lien is approximately \$83,017.69. Discussion ensued on auction vs. private sale. No action was taken.

## LIBERTY TOWNSHIP CENTENNIAL LOGO

The Governing Body was presented with suggestive Liberty Township Centennial logos. Dave Rogers would present these drafts to his wife for review and comment.


## QUOTE FOR HVAC/AC OF MUNICIPAL BUILDING

Mayor Inscho reported that a quote had been received from Todd Burd for installation of an updated oil burner HVAC system. He advised that the specifications were changed from oil burner to propane unit. A motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2024.072  
AWARD OF CONTRACT

*BE IT RESOLVED*, That the Township of Liberty hereby awards the contract for an updated HVAC System within the Liberty Township Municipal building to Todd Burd Plumbing & Heating, 80 Pinehurst Drive, Washington, NJ at the cost of \$46,625.00 or less.

Vote: absent - Karcher  
aye - Rogers  
aye - Spangenberg  
aye - Grover  
aye - Inscho

  
John Inscho,  
Mayor

RESOLUTIONS

A motion by Dan Grover to adopt the following Resolution carried.


RESOLUTION #2024.073  
RESOLUTION AUTHORIZING CANCELLATION OF TAX SALE PREMIUM TO  
MISCELLANEOUS REVENUE NOT ANTICIPATED

*WHEREAS*, N.J.S.A. 54:5-33 provides that tax sale premiums held by a municipality on a foreclosed Tax Sale Certificate may be cancelled, and  
*WHEREAS*, the Township of Liberty has the following tax sale premiums held on a foreclosed Tax Sale Certificate:

CERTIFICATE	DATE OF SALE	FORECLOSED	AMOUNT
15-00005	11/19/2015	12/26/2018	\$11,200.00
2015-02	11/19/2015	9/30/2019	\$16,500.00
19-00003	12/10/2019	9/15/2022	<u>\$ 2,500.00</u>
			\$30,200.00

*NOW, THEREFORE, BE IT RESOLVED* by the Township Committee of the Township of Liberty that the above tax sale premiums be cancelled to Miscellaneous Revenue Not Anticipated in accordance with N.J.S.A. 54:5-33,

Vote: aye - Grover  
absent - Karcher  
aye - Spangenberg  
aye - Rogers  
aye - Inscho


  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.074  
RESCIND RESOLUTION #2021.045

*BE IT RESOLVED* that the Governing Body of the Township of Liberty rescind Resolution #2021.045, Issuance of 2020-2021 Liquor License #2114.33.003.003 for the 2020-2021 Liquor License Term and; Issuance of 2021-2022 Liquor License #2114.33.003.003 for the 2021-2022 Liquor License Term

Vote: aye - Spangenberg  
aye - Rogers  
absent - Karcher  
aye - Grover  
aye - Inscho

  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.075  
ISSUANCE OF LIQUOR LICENSE


*BE IT RESOLVED* that the Governing Body of the Township of Liberty accepts the 12.39 Relief from the Director of ABC for the issuance of the 2020-2021 liquor license for the following;

543 Route 46 LLC

3366 Route 22  
Branchburg, NJ 08576  
License #2114.33.003.003  
Fee: \$871.93

*BE IT RESOLVED*, By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the inactive renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; be an inactive renewal for the term of one year from the first day of July 2020, to midnight, 30 June 2021.

Vote: aye - Spangenberg  
aye - Rogers  
absent - Karcher  
aye - Grover  
aye - Inscho

  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.076  
ISSUANCE OF LIQUOR LICENSE

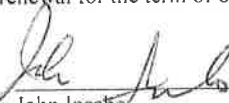
*BE IT RESOLVED* that the Governing Body of the Township of Liberty accepts the 12.39 Relief as well as the 12.18 Relief from the Director of ABC for the issuance of the 2021-2022 Liquor license for the following;

543 Route 46 LLC

3366 Route 22  
Branchburg, NJ 08576  
License #2114.33.003.003  
Fee: \$871.93

*BE IT RESOLVED*, By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the inactive renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; be an inactive renewal for the term of one year from the first day of July 2021, to midnight, 30 June 2022

Vote: aye - Rogers  
aye - Grover  
absent - Karcher  
aye - Spangenberg  
aye - Inscho

  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.077  
ISSUANCE OF LIQUOR LICENSE

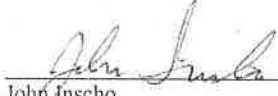
*BE IT RESOLVED* that the Governing Body of the Township of Liberty accepts the 12.39 Relief from the Director of ABC for the issuance of the 2022-2023 Liquor license for the following;

543 Route 46 LLC

3366 Route 22  
Branchburg, NJ 08576  
License #2114.33.003.003  
Fee: \$871.93

*BE IT RESOLVED*, By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the inactive renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; be an inactive renewal for the term of one year from the first day of July 2022, to midnight, 30 June 2023

Vote: aye - Grover  
aye - Rogers  
absent - Karcher  
aye - Spangenberg  
aye - Inscho

  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.078  
ISSUANCE OF LIQUOR LICENSE

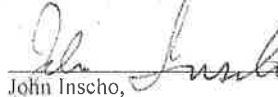
BE IT RESOLVED that the Governing Body of the Township of Liberty accepts the 12.39 Relief from the Director of ABC for the issuance of the 2023-2024 Liquor license for the following:

543 Route 46 LLC

3366 Route 22  
Branchburg, NJ 08576  
License #2114.33.003.003  
Fee: \$871.93

BE IT RESOLVED, By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the inactive renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; be an inactive renewal for the term of one year from the first day of July 2023, to midnight, 30 June 2024

Vote: absent - Karcher  
aye - Rogers  
aye - Grover  
aye - Spangenberg  
aye - Inscho

  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.079  
ISSUANCE OF LIQUOR LICENSE


BE IT RESOLVED that the Governing Body of the Township of Liberty accepts the "Blanket" 12.39 Relief from the Director of ABC for the issuance of the 2024-2025 Liquor license for the following:

543 Route 46 LLC

3366 Route 22  
Branchburg, NJ 08576  
License #2114.33.003.003  
Fee: \$871.93

BE IT RESOLVED, By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the inactive renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; be an inactive renewal for the term of one year from the first day of July 2024, to midnight, 30 June 2025

Vote: aye - Grover  
aye - Rogers  
absent - Karcher  
aye - Spangenberg  
aye - Inscho

  
John Inscho,  
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.080  
ISSUANCE OF LIQUOR LICENSE

BE IT RESOLVED that the Governing Body of the Township of Liberty accepts the 12.39 Blanket Relief from the Director of ABC for the issuance of the 2024-2025 Liquor license for the following:

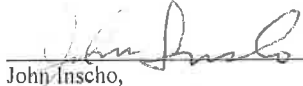
JARG Corporation

124 Johnson Street  
Newark, New Jersey 07105  
License # 2114.33.008.009

Fee: \$871.93

*BE IT RESOLVED*, By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the inactive renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; be an inactive renewal for the term of one year from the first day of July 2023, to midnight, 30 June 2024

Vote: absent - Karcher  
aye - Grover  
aye - Rogers  
aye - Spangenberg  
aye - Inscho


  
John Inscho,  
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2024.081  
PAYMENT OF BILLS

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$640,879.93

Vote: aye - Grover  
absent - Karcher  
aye - Rogers  
aye - Spangenberg  
aye - Inscho

  
John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:40 pm


Buffy Harrison – Ms Harrison presented a fund-raising drive to support an initiative to beautify the lake with a mural painted on the old Beach Bar stand

Judy McDonald – Ms McDonald inquired into the status of the Liberty school playground. Mayor Inscho advised that playground mulch and replacement equipment remain outstanding.  
Ms McDonald also asked who was responsible for dead ash trees and when Lake Just-It Road would be paved.

Larry Supp – Mr Supp questioned the availability of Clean Communities grant funding

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.  
Meeting adjourned at 7:39 p.m.

  
Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 7 November 2024